



NOTICE

Mandatory E-Filing

Karnes County will enter mandatory e-filing as of July 1, 2016, per the Texas Supreme Court mandate miscellaneous order MD 12-9208. **All documents that are part of civil matters must be e-filed.**

Filings from attorneys by fax, mail, and email will **no longer be accepted** by the clerk's office at that time.

No paper documents from attorneys will be accepted over the counter for filing in the District Clerk's Office, unless they fall under the exceptions listed below.

Documents mailed from an attorney will be returned **unfiled** so that you may e-file them accordingly. Original Orders from the Judge will be accepted.

Petitioners filing *pro se* documents may still file by mail or in person with the clerk, as they do not fall under the Mandate issued by the Supreme Court. Paper documents brought in to the District Clerk's Office will only be accepted from Pro-Se filers.

This mandate does not apply to individuals who are **not represented** by attorneys.

Exceptions to e-filing:

The following documents **must not** be filed electronically:

Documents filed under seal or presented to the court in camera; and

Documents to which access is otherwise restricted by law or court order

Please visit www.efiletexas.gov for registration information and for additional information to assist with electronic filing.

Respectfully,

Denise Rodriguez

Karnes County District Clerk